

## BRITISH GYMNASTICS

### MINUTES

**MEETING:** JOINT TECHNICAL COMMITTEE  
**DATE:** 5<sup>th</sup> December 2009  
**VENUE:** Grimstock Country House Hotel, Coleshill

1.	<p><b>PRESENT:</b> Bunny Warren (BW), Martin Reddin (MR), Hazel Coates (HC), Trevor Low (TL), Jo Coombs (JC), Nigel Saunders (NS), Alan Sommerville (AS), Martin Laws (ML), Lyn Fairbrother (LF), Judy Wootton (JW), Steve Green (SG), Keith Hughes (KH)</p> <p><b>IN ATTENDANCE:</b> Ngaire Plowman (NP) – Minute Secretary</p> <p>AS briefed the JTC on the current situation and modernisation issues. AS also advised the JTC of the alliance/strategic partnership with Cheerleading.</p>
2. 2.a	<p><b>APOLOGIES:</b> The Chair gave his apologies on behalf of the following: - Ray Phillips (RP), Amanda McMaster (AMM), Andrew Morris (AM), Mike Weinstock (MW)</p>
3. 3.a	<p><b>MINUTES FROM LAST MEETING:</b> <u>Matters Arising</u> N/A</p>
4. 4.a	<p><b>FINANCE REPORT:</b> <u>Financial Implications of HoD Appointment</u> The JTC agreed to look at the HoD course syllabus. The Executive Team will review the course. <b>ACTION:</b> BW cancel January 2010 course if necessary.</p>
4.b	<p><u>Special Bids</u> BW thanked TCs for submitting their special bids.</p>
4.c	<p><u>VAT</u> AS advised the impact on budgets would be around 10%.</p>
4.d	<p><u>Bounced Cheques</u> It was agreed that initially the TC Competition organiser would speak to the person concerned and then BG Accounts Department would follow up if not resolved. AS advised this will be reviewed by the Executive and Finance Team. <b>ACTION:</b> BW speak to BG Accounts staff</p>
4.e	<p><u>Online Entry System</u> It was agreed that a forum is required for each TC to forward their comments on technical information. AS advised that paper entries will not be vetoed unless the online system works.</p>
4.f	<p><u>TC Dinners</u> The Board has agreed that it should know of and approve TC formal dinners beforehand. <b>ACTION:</b></p> <ul style="list-style-type: none"><li>(i) BW add to TC Terms of Reference.</li><li>(ii) MR organise a working group to revisit TC roles in relation to professional staff, with representatives from TCs.</li><li>(iii) This group to hold a first meeting in January.</li></ul>

4.g	HC enquired if the WTC and MTC would be interested in integrating GMPD MAG and WAG British Championships. TL and LF replied it would be discussed at their next TC meetings.
4.h	TL wished it minuted that the MTC award dinner did not cost £28,000 – this was the cost of the competition and had been incorrectly reported to the Board.
<b>5.</b>	<b><u>COACH / JUDGE EDUCATION REPORT:</u></b>
5.a	<u>Report from DCJE (previously distributed)</u> No comments
5.b	<u>FIG Coaching Brevet criteria</u> <b>ACTION:</b> BW will send the information to TCs who will then decide the criteria
5.c	<u>Home Country Status of Competing Gymnasts</u> Will go to CRM User Group but AS thinks the facility is already there on CRM and just needs activating.
<b>6.</b>	<b><u>Ethics and Welfare</u></b>
6.a	<u>Transfer Policy Update</u> It was agreed to trial the new transfer process before changing again.
6.b	<u>Alcohol Policy</u> MR advised that complaints must be entered on a separate document for the attention of Heidi Saxon. A special complaints form might be produced for the HoD pack. It was agreed to trial the policy with the roster system and review any incidents during the trial. It was noted that the policy might affect the World Class Gymnast Agreement. ML will circulate magazine article by Esther Rantzen and would like feedback.
<b>7.</b>	<b><u>TC Minutes</u></b>
7.a	<u>Minute Distribution System</u> <b>ACTION:</b> BW will resend the circulation lists to TCs. TCs to comment to BW.
<b>8.</b>	<b><u>Performance and Technical</u></b>
8.a	<u>Report from TM (previously distributed)</u> <b>ACTION:</b> BW speak to ML re TTC budget
8.b	<u>Olympic Performance Director Report to Board</u>
8.c	<u>BG is not a Travel Agency – Report</u> BW to delete point 6. AS advised the policy will be revisited and a reasonable request should be acceptable. Some guidelines to be drawn up.
<b>9.</b>	<b><u>Events and Festivals</u></b>
9.a	<u>Nationality to be eligible to be GB Champion/Represent BG – Report</u> <b>ACTION:</b> Refer to Executive Team.
9.b	<u>HoD for Major Events and Other Issues</u> BW understands that a procedure for appointing heads of delegations had been distributed in the past. Major events that are under BW's jurisdiction are the World Championships, Europeans, World Games. Otherwise they are World Class or TCs
9.c	AS advised the Multivision sponsorship contract will be reviewed and all TCs made aware of benefits. <b>ACTION:</b> BW will circulate the existing contract to TCs.

<b>10.</b>	<b><u>AOB</u></b>
10.a	<u>FIG Technical</u>
10.b	<u>UEG Technical</u> There are now 3 British representatives on the Executive Committee. It was suggested that the budget for this should be held centrally. <b>ACTION:</b> TCs send comments to AS.
10.c	<u>Olympic Selection and Foreigners</u> <b>ACTION:</b> TCs send suggestions to JC and discuss at the next JTC.
10.d	No item on the agenda.
10.e	<u>By-election for Vacant TC Places</u> Nomination process 1 <sup>st</sup> - 31 <sup>st</sup> January 2010. Election process 1 <sup>st</sup> - 28 <sup>th</sup> February 2010. <b>ACTION:</b> TCs send BW name of the vacancies and up-to-date job descriptions before Christmas.
10.f	<u>Any Issues from Board Meeting</u> N/A
10.g	<u>Update to Drug Changes</u> <b>ACTION:</b> SG to email update to the 2010 list of prohibited substances.
10.h	<u>TeamGym.</u> KH advised the TeamGym Championships are called European Championships and clubs will represent BG and will buy their own BG kit. <b>ACTION:</b> SG speak to GEL re kit
10.i	<u>Competition Waivers</u> Waiver issues for competition venues – JC has been asked to backdate requests. <b>ACTION:</b> JC send information to AS
10.j	<u>Sponsorship</u> <b>ACTION:</b> TCs bring opportunities / ideas to Ian Fordham
10.k	<u>Stretching</u> MR advised that there will be stretching guidance for coaches on the website.
	<b>MEETINGS IN 2010</b> March 13 <sup>th</sup> – TL sends apologies June 19 <sup>th</sup> September 4 <sup>th</sup> December 4 <sup>th</sup>
	<i>There being no further business, the meeting closed at 16.00hrs</i>
	<i>If no remarks have been addressed to the Chair within 30 days, these Minutes will be considered to be Adopted.</i>